



**BGS Institute of  
Management Studies**



**Annual Quality Assurance Report (AQAR) of  
Internal Quality Assurance Cell (IQAC) of the  
Institution for the year 2017 –‘18**



**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

**Annual Quality Assurance Report (AQAR) for the Year 2017-18**

**Part – A**

**1 Data of the Institution**

<b>1.1 Name of the Institution</b>	<b>BGS Institute of Management Studies</b>
<b>1.2 Address Line 1</b>	<b>BGS Campus(SJCIT)</b>
<b>Address Line 2</b>	<b>B.B. Road</b>
<b>City/Town</b>	<b>Chickaballapur</b>
<b>State</b>	<b>Karnataka</b>
<b>Pin code</b>	<b>562101</b>
<b>Institution E-mail Address</b>	<b>principalbgsims@gmail.com</b>
<b>Contact Number</b>	<b>08156-263028</b>
<b>Name of the Head of the Institution</b>	<b>Prof. Venkatesh Babu B R</b>
<b>Tel. No. with STD Code</b>	<b>08156-263029</b>
<b>Mobile:</b>	<b>9900404505</b>
<b>Name of the IQAC Co-ordinator</b>	<b>Mr. Ravichandra R</b>
<b>Mobile:</b>	<b>9590066551</b>
<b>IQAC e-mail address:</b>	<b>bgsimsiqac@gmail.com</b>
<b>1.3 NAAC Track ID:</b>	<b>KACOGN25229</b>
<b>1.4 NAAC Executive Committee No &amp; Date:</b>	<b>EC(SC)/26/A&amp;A/18.1 Dated 19/07/2017</b>
<b>1.5 Website address:</b>	<b>www.bgsims.org</b>

# Annual Quality Assurance Report (AQAR) for the Year 2017-18

## 1.6 Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	"B"	2.36	2018	From: 19/July/2017 To 18/July/2022
2 <sup>nd</sup>	-	-	-	-
3 <sup>rd</sup>	-	-	-	-
4 <sup>th</sup>	-	-	-	-
5 <sup>th</sup>	-	-	-	-

## 1.7 Date of Establishment of IQAC:

24/September/ 2015

## 1.8 AQAR for the Year:

2017-18

## 1.9 Institutional Status:

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous College of UGC Yes  No

Regulatory Agency approved Institution Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC2(f)  UGC12B

Grant-in-aid+ Self Financing  Totally Self Financing

## 1.10 Type of Faculty/Programme:

Arts  Science  Commerce  Law  PEI(Phys Edu)

TEI(Edu)  Engineering  Health Science  Management

Others (Specify)

## Annual Quality Assurance Report (AQAR) for the Year 2017-18

1.11 Name of the Affiliating University (for the Colleges)

Bangalore University, Bengaluru

1.12 Special status conferred by Central/ State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University

University with Potential for Excellence

UGC-CPE

DST State Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG Programmes

University with Potential for Excellence

Any other (Specify)

**Permanently affiliated to Bangalore University**

## 2. IQAC Composition and Activities

2.1 No. Of Teachers

05

2.2 No. Of Administrative/Technical staff

02

2.3 No. Of Students

03

2.4 No. Of Management Representatives

01

2.5 No. Of Alumni

02

2.6 No. Of any other stakeholder and community representatives

00

2.7 No. Of Employers/Industrialists

00

2.8 No. Of other External Experts

01

2.9 Total No. Of members

14

2.10 No. Of IQAC meetings held

10

2.11 No. Of meetings with various stakeholders: Faculty

7

Non-Teaching Staff and Students

2

Alumni

1

Others

Nil

## Annual Quality Assurance Report (AQAR) for the Year 2017-18

2.12 Has IQAC received any funding from UGC during the year? Yes  No

2.13 Seminars and Conferences (only Quality Related)

(i) No. Of Seminars/Conferences/Workshops/Symposia organised by the IQAC

Total No.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC during the current year (maximum five bullets)

- Majority Lecturers are now engaged in writing papers, presenting papers, publishing papers, researching activities and guiding student research.
- More student centric programmes like workshops, seminars, guest lectures are organised.
- Efforts are made to enhance quality in every aspect and department.
- Training and Placement activities significantly implemented.
- Enriching Teaching Learning Methods.

2.15 Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
ICT Class Rooms	Incorporated latest ICT classrooms for improving technology and learning methodology.
Bridge Course	Conducting Bridge Course at the beginning of every semester for both BBA and B.com.
Remedial Classes	Remedial Classes for poor and weak students.
Feedback	Students feedback collected, analysed, interpreted and action taken on findings.
Training and Placement	Organising Corporate Training, Workshops, and Organising Campus Drive in the campus for our students.

2.16 Whether the AQAR was placed before statutory body?

Name of the statutory body:

# Annual Quality Assurance Report (AQAR) for the Year 2017-18

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	1	-	1	-
UG	2	-	2	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	-	2	-
Others				
Total				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of Feedback Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes- CBCS

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

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### Criterion – II

#### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	<b>Total</b>	<b>Asst. Professors</b>	<b>Associate Professors</b>	<b>Professors</b>	<b>Others</b>
	27	27	-	-	-

2.2 No. of permanent faculty with PhD Nil

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	<b>Asst. Professors</b>		<b>Associate Professors</b>		<b>Professors</b>		<b>Others</b>		<b>Total</b>	
	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>	<b>R</b>	<b>V</b>
	-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty -      02      -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
<b>Attended Seminars/ Workshops</b>	<b>02</b>	<b>15</b>	<b>32</b>
<b>Presented papers</b>	<b>34</b>	<b>18</b>	<b>-</b>
<b>Resource Persons</b>	<b>-</b>	<b>-</b>	<b>-</b>

2.6 Innovative process adopted by the institution in Teaching and Learning:

- Well-equipped Internet Resource Centre and computer lab.
- Presentations/animations/videos are regularly being used apart from regular conventional black board teaching.
- Group discussions, Case studies, Role play, and Problem based learning practices.

2.7 Total No. of actual teaching days during this academic year 168

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) **Open Book Examination**

2.9 No. of faculty members involved in curriculum restructuring/ revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop Nil

2.10 Average percentage of attendance of students 90%

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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BBA	178	25.84	22.47	11.24	-	59.55
B.Com	313	26.84	18.21	12.14	3.19	60.38
M.Com	28	39.28	57.14	-	-	96.42

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- ❖ IQAC encourages teachers to be acquainted with new Teaching and Learning Methods.
- ❖ Teachers are encouraged to take up Research projects, attend Conferences & seminars.
- ❖ Use of ICT is encouraged.
- ❖ Regular meetings IQAC and Faculty members are held to discuss teaching and learning Methods, results and students centric issues

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	3	-	-	-
Technical Staff	1	-	-	-



## Annual Quality Assurance Report (AQAR) for the Year 2017-18

### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Institution Initiated to organise subject wise seminars and workshops in the college level to the students.
- ❖ Staffs were encouraged to involve in research activities by providing required facilities such as Wi-Fi connection, Computers, Financial assistance.
- ❖ Students also encouraged involving in the student seminars and conferences.
- ❖ Providing financial assistance to the lecturers to participate, Present and Publish papers in the International, National and State level conferences and symposia as well as to participate and attend seminars, workshops, FDP, MDP etc.,

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	04	01	-
Non-Peer Review Journals	-	-	-
e-Journals	01	-	-
Conference proceedings	-	-	-

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

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3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7. No of Books Published i. With ISBN No  Chapters in Edited Books

ii. Without ISBN No

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/ College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	District	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level  National level  International level

3.22 No. of students Participated in NCC events:

University level  State level  National level  International level

3.23 No. of Awards won in NSS:

University level  State level  National level  International level

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3.24 No. of Awards won in NCC:

University level  State level  National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Tree Plantation, Swacch Bharat Abhiyan, Yoga Day.
- ❖ Blood Donation Camps organised by Youth Red Cross.

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	<b>6.15 acres</b>	-	<b>Management Corpus Fund</b>	
Class rooms	<b>14</b>	-	-	-
Laboratories	<b>01</b>	-	-	-
Seminar Halls	<b>01</b>	-	-	-
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	<b>64</b>	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	<b>14,39,911</b>	<b>Management</b>	<b>14,39,911</b>
Others	-	-	-	-

4.2 Computerization of administration and library

**Administration:** Administration is fully computerized– Accounts section functions on Genesis e-SIS software (Fee Collection, Receipts and Payments / Salary disbursement) – Establishment of online student and Faculty correspondence – Instant message transmission through Genesis e-SIS software– Biometric staff attendance – BU online Admission & Examination registration portal.

**Library:** Libsuit Software is used as Library Automation.

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### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6461	11,46,990	103	6564	6564	11,67,477
Reference Books	400	1,00,000	35	7188	435	1,07,188
e-Books	-	-	-	-	-	-
Journals	18	17,218	08	8,140	26	25,358
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	55	-	03	490	58	490
Others (specify)	-	-	-	-	-	-

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	09	-	BSNL 8 MBPS	-	-	02	07	-
Added	61	61	10 MBPS Leased Lines	-	-	-	-	-
Total	70	61	-	-	-	02	07	-

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- ❖ Cashless Transactions Initiated to pay College Fees.
- ❖ Internet Facility provided for all the departments.
- ❖ GST and Tally Certification Programme provided to the students.

### 4.6 Amount spent on maintenance in Lakhs

i) ICT	2,34,050
ii) Campus Infrastructure and facilities	-
iii) Equipments	3,48,980
iv) Others	-
Total	5,83,030

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### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Updates on notice board and college websites to ensure active participation by students on various activities.
- IQAC provides information about various Student Support Services available at the institution in orientation program.
- Regular Circulars are sent to inform the students about student support services.
- Awareness is created about the transparent support services of the institution.
- An orientation program is organized for the first semester students.

##### 5.2 Efforts made by the institution for tracking the progression

- ❖ Two Internal Tests and Preparatory examination & Continuous evaluation of students by mentors, class teachers and faculty.
- ❖ Personal interaction with students.

##### 5.3 (a) Total Number of students

UG	PG	PhD	Others	Total
501	28	-	-	529

	No	%		No	%
Men	233	44.05	Women	296	55.95

(b) No. of students outside the state

19

(c) No. of international students

NIL

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
16	40	25	453	0	534	21	44	26	428	0	519

Demand Ratio	1:1	Dropout Ratio	0.05
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##### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- General Knowledge Academy Examination conducted in our college to support for competitive examinations.

No. of students beneficiaries	100
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## Annual Quality Assurance Report (AQAR) for the Year 2017-18

### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	STATE PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	OTHERS	<input type="text" value="-"/>

### 5.6 Details of student counselling and career guidance

Students have actively participated in the HR Training classes conducted by iNURTURE EDUCATION SOLUTIONS PRIVATE LIMITED, modules covered under this training programme are Communication, team building, report building, emotional intelligence, leadership and teamwork, change management, conflict management, students own SWOT analysis, johari window and Personality development etc.

Students face both academic and personal issues while at the institution. Sometimes, personal issues become intense and hamper their performance and personal happiness. The institution has very effective and dedicated counselling team for counselling the students on personal and psycho-social issues. Some good number of counselling sessions is conducted.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	150	26	Nil

### 5.8 Details of gender sensitization programmes

- Awareness programs in batches to both faculty and students are conducted to create an ambience in the institution where in there exists a harmonious and respectful culture amongst men and women.
- The programs normally are conducted and managed by sexual harassment cell.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

State/ University level  National level  International level

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No. of medals /awards won by students in Cultural Event

State/ University level

-

National level

-

International level

03

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	238	11,38,953
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs:

State/ University level

-

National level

-

International level

-

Exhibition: State/ University level

-

National level

-

International level

-

5.12 No. of social initiatives undertaken by the students

02

5.13 Major grievances of students (if any) redressed:

Nil



## **Criterion – VI**

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **Vision:**

“To provide a comprehensive and par excellence education to young generation, to meet the ever challenging global environment successfully and to serve the society”

##### **Mission:**

- To provide an excellent learning environment for students.
- To develop critical thinking, effective communication and learning skills in students.
- To promote the value of ethical behaviour, responsibility and commitment.
- To promote the value of ethical behavior, responsibility and commitment.

#### 6.2 Does the Institution has a management Information System

Yes
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The Institution has e-SIS software used including admission, administration, academic and financial practices, Payroll and processes in the institution.

#### **6.3 Quality improvement strategies adopted by the institution for each of the following:**

##### **6.3.1 Curriculum Development**

The curriculum and syllabus designed for B.Com and BBA course is done as per Bangalore University. The Principal of the college is elected as member of Academic Counsellor in Bangalore University.

- Work load distribution as per specialization of faculty members.
- Examination committee ensures smooth conduct of examinations.
- Several faculty members are appointed by University to evaluate examination scripts.
- GST and Communication Learning certification programmes organised to the students.

##### **6.3.2 Teaching and Learning**

The curriculum and syllabus designed for B.Com and BBA course is done as per Bangalore University. The Principal of the college is elected as member of Academic Counsellor in Bangalore University.

- Qualified and dedicated faculty.
- Healthy interaction between students and faculty which goes beyond the classrooms.
- Soft Skills and Personality development training to equip student with necessary skill to face campus interviews.
- Innovative methods are adopted for teaching and learning process.
- Remedial classes are held for the students requiring additional help.
- Well-equipped library for both faculty and students.
- Good collection of latest books and journals.
- Regular feedback from students to improve teaching and learning methods.

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- Chalk and Talk Lecturing.
- Power Point Presentations.

### **6.3.3 Examination and Evaluation**

The curriculum and syllabus designed for B.Com and BBA course is done as per Bangalore University. The Principal of the college is elected as member of Academic Counsellor in Bangalore University.

- Regular feedback from students to improve teaching and learning methods.
- Continuous evaluation through different methods like internal assessment test, assignments, presentations etc.
- Transparency is maintained in evaluation process.
- Examination committee to ensure smooth conduct of examinations.
- Bangalore University set the examination question papers at the end of the semester.
- The Examination Cell regularly organises 2 internal tests followed by semester examination.
- The university has a central evaluation system in which all faculty members are involved in valuation.

### **6.3.4 Research and Development**

The Research Committee aims to nurture research culture in the College by promoting research in newly emerging and challenging areas. This enhances the general research capability of faculty and students by way of participating in conferences, seminars, workshops, research projects etc.

- Persuade students to take up small research based projects.
- Encourage faculty and students to present and publish papers, articles at national and international level.

### **6.3.5 Research and Development**

The Research Committee aims to nurture research culture in the College by promoting research in newly emerging and challenging areas. This enhances the general research capability of faculty and students by way of participating in conferences, seminars, workshops, research projects etc.

- Persuade students to take up small research based projects.
- Encourage faculty and students to present and publish papers, articles at national and international level.
- College provides up to C 3000 to the faculty members for presenting and publishing papers in International, National and State level conferences and attending seminars, workshops, FDP, MDP and other Research Activities.

### **6.3.6 Human Resource Management**

For updating knowledge and skills training programmes are conducted for administrative procedure etc, ICT and computer Literacy programs are conducted.

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### 6.3.7 Faculty and Staff Recruitment

The staff recruitment process is a transparent process which begins by publishing an advertisement, and then the short listed candidates are interviewed and Demo class taken by a panel consisting of Management Members, Principal, HOD's and Subject Expert.

### 6.3.8 Industry Interaction / Collaboration

- The institution has academic MOUs with the skill based institutions. Through these Certification programmes conducted.
- Department of Commerce and Business Administration in association with IQAC organises workshops and guest lectures.
- Department of Commerce and Business Administration in association with IQAC organises industrial visits every year.

### 6.3.9 Admission of Students

- Online and offline prospectus introduced for the students.
- Admission process of the student is completely transparent and done as per the Government norms.
- List will be prepared as per Government norms and announced for admissions.
- Academic and social counselling is provided to students at admission level for the helping them with the right choice of subjects.

6.4 Welfare schemes for

Teaching	EPFO, ESI
Non-teaching	EPFO,ESI
Students	Govt. Scholarship

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	YES	Management
Administrative	No	NA	YES	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

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❖ The institution is affiliated to Bangalore University, therefore all examination reforms are implemented through university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/ constituent colleges?

- ❖ Being a part of the examinations conducted by the university by taking up various jobs like custodian, asst. custodian, and clerical.
- ❖ Appointed the Principal as member of Chief Superintendent in the Colleges.
- ❖ Appointing staff as sitting squared during the university examination in other examination centres.

6.11 Activities and support from the Alumni Association

- ❖ Interaction with alumni through Alumni Meet in the month of December every year.
- ❖ Involvement of alumni in the IQAC of the college.
- ❖ Few alumni are employed in the institution as faculty members.

6.12 Activities and support from the Parent – Teacher Association

Parent and Teacher Association is not initiated. But parents – teachers meetings will be conducted every semester to discuss student performance and requirements of students.

6.13 Development programmes for support staff

- ❖ Staffs are sent to participate in orientation and faculty development program offered by university and other institutions.
- ❖ Faculty Development Programs offered to staff within the institution.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Tree Plantation by NSS students
- ❖ Gardens and Lawns are maintained - Trees are planted
- ❖ Tree Plantation by NSS students
- ❖ The UPS batteries are maintained in good condition which reduces energy for charging of batteries.
- ❖ Energy conserving lights like CFL, T5 tube lights and LED are used in the Institute campus.

## Annual Quality Assurance Report (AQAR) for the Year 2017-18

### Criterion – VII

#### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The Institution organizes workshops and guest lectures by inviting academicians, industrialists, subject experts from other institutions.
- Computer Lab has been established.
- GST, Communication and Personality Development Certification programmes Conducted.
- Blood donation camps have been conducted.
- Guiding students to present papers at regional/state/national level seminars
- Industrial Visits organised for students.
- Gifts are presented to all staff members on the occasion of Diwali and Dussera.
- Marriage gifts for employees.
- Maternity Leave benefits as per NHCE policy
- ESI Coverage for all eligible employees

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- The institution has only two UG Programmes and one PG Programme. Therefore a formal ATR is not prepared. The working of the institution is as per the Academic Calendar. They are chalked out and implemented in the IQAC Core committee meetings.
- Faculty members actively participated and presented papers in International, National and State level conferences.

7.3 Give two Best Practices of the institution

- Environmental Awareness
- Smart board teaching for some subjects
- Fee concession to SC/ ST students,

7.4 Contribution to environmental awareness / protection

- Organised Tree Plantation drives to keep our campus green.

7.5 Whether environmental audit was conducted?

Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

#### **Strengths:**

- ✓ Experienced Staff.
- ✓ Strong team of students and lecturers in solving problems.
- ✓ Excellent Coordination between the lecturers and students.
- ✓ Regular assessment of students through unit tests, seminar presentations, assignments etc.
- ✓ A Vast collection of the books in accordance to the academics.
- ✓ Placement activities to the students.

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### Weakness:

- ✓ Lack of PhD holders, where the college is encouraging the existing staff to take up the course in the part time.
- ✓ Less Interest of the students in taking up the minor projects, the college is also providing the students a provision of funds for taking up the projects.
- ✓ Hardly any linkages or collaborative academic and research activities.
- ✓ Faculty members perceive lack of time to undertake research activities.

### Opportunities:

- ✓ Skill-based learning can be explored as an option for the students.
- ✓ Funding for various research and development projects to be obtained.
- ✓ Industry Interaction.

### Challenges:

- ✓ Fast changing Technology.

### 8. Plans of institution for next year


- ✓ The institution has been consciously working on attracting superior quality students at first year admission process.
- ✓ Implementation of e-Learning platform like webinar, e-Resources, Presentations, e-Courses etc.
- ✓ Special Batch for B.Com Course called C2C.
- ✓ Speaker and Projector facility installed in Seminar Hall.
- ✓ Introduction of Bridge Courses to both BBA and B.com Students in Difficult subjects.
- ✓ The departments draw-up a road map to make their students be ready to take on the challenges of competition and corporate interview. The plan action includes overall training of the students in technical, experiential and personality development courses like add-on, and advantage courses and monitoring their progress and enhancing their abilities.

RAVICHANDRA R

  
Signature of the Coordinator, IQAC

**Co-ordinator**  
**Internal Quality Assurance Cell**  
**BGS Institute of Management Studies**  
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VENKATESH BABU B R

  
Signature of the Chairperson, IQAC

**Principal**  
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## Annual Quality Assurance Report (AQAR) for the Year 2017-18

### Annexure I

#### Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence

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