



|| JAI SRI GURUDEV ||
Sri Adichunchanagiri Shikshana Trust ®
BGS INSTITUTE OF MANAGEMENT STUDIES
Accredited by NAAC
SJCIT Campus, Chickaballapur – 562101



Notification for Composition of Internal Quality Assurance Cell (IQAC)



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Establishment and Monitoring of the Internal Quality Assurance Cell (IQAC)

Introduction

In September 1994, UGC has established an autonomous body called National Assessment and Accreditation Council (NAAC) to monitor standards of the higher educational institutions and for performance evaluation, assessment and accreditation of Universities and Colleges in the Country.

The prime objective of National Assessment and Accreditation Council or National Board of Accreditation is to Assess and Accredite Institutions of higher learning with an objective of helping them to work continuously to improve the quality of education. Higher Education Institutes are also motivated to establish their own internal mechanisms for sustenance assurance and enhancement of the quality culture of education imparted by them. Many Higher Education Institutes have established the Internal Quality Assurance Cell (IQAC) as a post accreditation quality sustenance activity. Similarly, IQAC is being established in BGS Institute of Management Studies to ensure quality in its functioning.

Objectives

- The primary aim of the IQAC is to develop a system for improving the academic and administrative performance of the institution.
- Maintaining and enhancing the quality of the Institution as per NAAC requirements
- Determining developmental strategies and supervising their execution.
- Finding scopes for enhancing innovations in research facilities in the development plans.



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Functions of IQAC

1. Development and application of quality benchmarks/parameters for the various academic and administrative activities of the institute.
2. Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes.
4. Dissemination of information on the various quality parameters of higher education.
5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
6. Documentation of the various activities of the institutes, leading to quality improvement
Acting as a nodal agency of the institutes for coordinating quality-related activities, including adoption and dissemination of good practices.
7. Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
8. Development of Quality Culture in institutes.
9. Preparation of the Annual Quality Assurance Report (AQAR) of the Institute of Management based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC) in the prescribed format.
10. Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavors.



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Composition of IQAC	
Dr. VENKATESH BABU B R	CHAIR PERSON
Mr. RAVICHANDRA R	Coordinator
Dr. SHEELA C K	MEMBER
Mr. NARASIMHULU B	MEMBER
Mr. KRISHNAMURTHY B N	MEMBER
Smt. PAVITHRA V	MEMBER
Smt. ASHWINI N	MEMBER
Dr. N SHIVARAMAREDDY	ADMINISTRATIVE MEMBER
Mr. HARISHA M	OFFICE REPRESENTATIVE
Mr. RAMU M J	LAWER REPRESENTATIVE FROM LOCAL SOCIETY
Kum. ASHA C	STUDENT REPRESENTATIVE
Kum. Varsha P	STUDENT REPRESENTATIVE

The IQAC members should meet at least once in a quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action taken reports are to be documented with official signatures and maintained electronically in a retrievable format.

Following points will generally be discussed and/or decisions on these points be taken

- a) Overall quality improvement plans to be included in NAAC
- b) Plan of activities (Academic/Co-curricular), Innovative practices, Interdisciplinary activities
- c) New academic programs
- d) Reforms in teaching and testing practices e) faculty development program.
- f) Conferences, seminars and workshops.
- g) Research related activities (publications, Ph.D.).
- h) Activities related to industry (Planning and conduct of activities), collaboration.
- i) Guest speakers.
- j) Honors and awards.
- k) Library improvement.
- l) Placement improvement.
- m) Teaching aids, computer labs, internet, WIFI etc.
- n) Alumni association support.
- o) Sports facility.
- p) Guidance and counseling cell.
- q) International and national linkages.



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Strategies

- To interact with departments and stakeholders to understand improvement areas
- To coordinate with management and different committees to ensure quality improvement
- To inspire the teachers and students with a vision of fulfillment.
- To insist on effective participation in significant activities.

Benefits of IQAC

- ❖ Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement;
- ❖ Ensure internalization of the quality culture;
- ❖ Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- ❖ Provide a sound basis for decision-making to improve institutional functioning
- ❖ Build an organised methodology of documentation and internal communication.

Website of IOAC: IQAC work flow will have link on the website of the institute (www.bgsims.in).

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