



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BGS INSTITUTE OF MANAGEMENT STUDIES
Name of the head of the Institution	Prof. Venkatesh Babu B R
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08156263029
Mobile no.	9900404505
Registered Email	principalbgsims@gmail.com
Alternate Email	bgsimsnaac@gmail.com
Address	BGS Campus (SJCIT Campus) Chikkaballapura
City/Town	Chikkaballapura
State/UT	Karnataka
Pincode	562101

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Ravichandra R			
Phone no/Alternate Phone no.		08156263028			
Mobile no.		9590066551			
Registered Email		bgsimsnaac@gmail.com			
Alternate Email		vinaysrujanbelavai@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://bgsims.org/April%202018-March%2019%20IQAC%20Meeting%20BGSIMS.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://bgsims.org/Odd%20Sem%20Calender%20of%20Events%202019.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.36	2017	19-Jul-2017	18-Jul-2022
6. Date of Establishment of IQAC			24-Sep-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

STUDENT DEVELOPMENT PROGRAM	04-May-2019 1	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

14

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. A special batch called Campus to Corporate (C2C) introduced for the year 201819 for B.Com with the aim of providing additional skills to students as required by the present job market.

2. Majority Lecturers are now engaged in writing papers, presenting papers, publishing papers and researching activities and also guiding student research.

3. More student centric programs like workshops, seminars, guest lectures are organised.

4. With A special batch called Campus to Corporate (C2C) we provide one additional certificate program every semester.

5. Training and Placement activities significantly implemented and Enriching Teaching Learning Methods.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
KRACKiN Platform for C2C	It helps the students to conduct Research activities, students learn through Assignments and Projects, Certification course completion, webinar sessions through which students direct interaction with industry experts. Students get specialized in particular skills through particular course offered in each semester.
Bridge Course	Conducting Bridge Course at the beginning of every semester for both BBA and B.com.
Remedial Classes	Remedial Classes for poor and weak students.
Industrial Visits	Organized Industrial Visits for both BBA & B.Com students which give industry exposure.
Training and Placement	Organizing Corporate Training and Workshops and Organizing Campus Drive in the campus for our students.
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
CHIEF ADMINISTRATIVE OFFICER(CAO)	05-Mar-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

18-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

ESIS is the Enterprise Resource Planning (ERP) Software used at BGS Institute of Management Studies to manage the campus operations in a very effective way. ESIS helps to keep track of students' complete academic details from application to graduation. Most of the administrative and management processes like admission process, fee collection, receipts and payments, salary disbursements, promotion, increments can be done online, daily attendance messages to parents, Biometric staff attendance and BU BNU online admission and examination portal. Libsuit software is used as Library automation. SMARTBGS Student Login

1. Students can create their Digital Profile and View their profile.
2. Students can create their 2 minutes of Introduction video.
3. Students can enrol for the courses, which is available in the KRACKiN Digital Platform.
4. Students can view the course content based on their class wise.
5. Students can participate in the Discussion Forum.
6. Students can submit the assignments through the KRACKiN Digital Platform.
7. Students can share the Feedback.
8. Time table" section will enable students to view their weekly timetable.
9. Fees will be enabled for students to view Invoice details.
10. Students can know their Employability score and Ranking.
11. Students get to continuously track their jobreadiness, technical skills with the personalized skilling assistant.
12. KRACKiN Platform helps students to build right skills at the right time, ensuring better career outcomes.

SMART BGS Professor Login:

1. Professor can create their Digital Profile and View their profile.
2. Professor can conduct online classes.
3. Professor can update the course content.
4. Professor can enable discussion forums.
5. Professor can evaluate the assessment submitted by the student.
6. Professor can. Endorse the student information
7. Professor can do direct mail interaction.
8. Timetable section will enable Professor to view and update the weekly timetable..
9. Attendance' will enable the professor to view and take the daily attendance of the students.
- 10.

Collaborate" will enable connections and allows sending direct messages. 11. Professor can conduct the online Quiz.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to Bengaluru North University and strives towards effective implementation of the university curriculum through systematic planning and execution. The IQAC of the college plays a proactive role in this direction. Departments are required to prepare strategic time bound plans and submit the same to the IQAC. The following strategies are followed:

Undergraduate Departments

- Systematic allotment of subjects based on areas of specialization and interest of faculty for coming semester is done by the Principal through discussions at departmental meetings at the end of the current semester.
- The institutional calendar of events is prepared based on the university calendar and placed before the Staff Council.
- Departmental meetings are conducted to finalize unitized lesson plans and departmental activities for the semester.
- Individual work diaries are maintained by faculty which indicate the coverage of syllabus. Diaries are periodically checked by the heads of respective departments.
- Periodic review meetings on curriculum coverage are conducted by the Head of the Departments and special classes and remedial classes are conducted on Sundays and other holidays as required.
- Feedback from students on effective delivery of curriculum conducted every semester is an important aspect of the deployment.

Post Graduate Department

- Curriculum delivery is documented by maintaining Lesson plan and work diary. Individual and group assignments are evaluated in a structured format with focus on positive and improvement aspects, which helps the students in improving their communication skills and presentation ability.
- The progress of students on internships to NGOs and industry for a period of two and four weeks respectively is monitored by individual guides who document the progress of every student and submit it to the Director, PG Centre.
- Brochure and Prospectus are prepared and distributed in order to ensure that all stakeholders are familiar with the objectives, implementation and expectations of the course.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS	CBCS/Elective Course System
No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certification in Art of Public Speaking and Communication	05/08/2019	55
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Accounting and Taxation	27
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Accounting and Taxation	40	100	36
BCom	Accounting and Taxation	120	250	118
BBA	Finance, Marketing and Human Resources	120	250	77
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	474	66	18	5	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	15	3	2	0	0

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has an effective mentorship system to provide personal and psycho-social support. Class teachers address chronic absenteeism, attitudinal problems and any other academic or personal issues and guide the student to consult the professional counsellor if required. Parents are called for a one – to – one interaction in case the Class teachers feels there is a serious problem. In addition, the Parents Teachers meeting conducted every semester provides scope for Class teachers to interact with parents and share their observations and suggestions particularly for students having academic and behavioral problems. All teachers also play an important role in providing emotional and psychological support where required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
540	23	23.478

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	0	4	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MCom	CM	2, 4th semester	30/05/2019	15/11/2019
BCom	C41	2,4,6th semesters	03/05/2019	24/07/2019
BBA	C26	2,4,6th semesters	03/05/2019	24/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The affiliating university prescribes 30 marks out of 100 be allotted for Internal Assessment, in which 20 marks are allotted for two tests of 10 marks each. Each test is for 25 marks - which is to be averaged for 20 marks. This provides faculty greater scope to check students' progress, identify gaps and take remedial action, both class-wise and for individual students. Question paper setting is done systematically through decentralization process: subject coordinators are appointed for each subject who are responsible for generating the question papers which undergo scrutiny by an internal Board of Examiners.

HODs ensure that feedback on performance is given extensively and poor performers are made to re-write the paper. The university allots 5 marks for assignments. Faculty are instructed not to give direct questions but attempt innovative ways of giving assignments. Assignments are also given in terms of self-learning and collaborative learning modes like projects, case study analyses, presentations and poster competitions. The Post graduate department evaluates the performance and learning curve of every student using different methods. Assignments are presented in form of reports, posters, power point presentations, virtual games and role plays. Activities such as movie analysis, critical-thinking analysis, case studies are given to students. Students visit micro-finance institutions, undertake service internship and organisation study (not mandatory by university) and submit reports whilst being guided by mentors.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The IQAC prepares the institutional academic calendar as soon as the university calendar for the semester is announced. The calendar is prepared keeping in mind the opening and closing dates for the semester announced by the university along with dates for submission of internal assessment marks. The dates for the 2 tests for Internal assessment are first finalized and all other activities and programmes are planned around that. This includes interclass competitions, forum activities as well as academic programmes like Cultural and Ethnic Day, Fresher's day, send off, workshops, seminars, FDPs, etc. The institutional Academic Calendar is widely publicized through displays on the notice boards. The Academic Calendar is adhered to strictly especially with regards to dates for Internal assessment Tests to ensure that students have sufficient notice and do not miss the tests unless in emergency situations. Dates of major programmes like Annual College Day, Annual Sports Day and Annual Blood Donation Camp are also adhered to strictly. In case of certain Forum programmes and academic programmes there could be minor changes due to external factors like availability of resource persons. All changes are notified to students and staff immediately.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bgsims.org/Program%20Outcome%20Course%20outcome%202018-19.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CM	MCom	Nil	66	66	100
C41	BCom	Nil	307	196	63.84
C26	BBA	Nil	155	111	71.61
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bgsims.org/Student%20Survey%20Report%20for%20NAAC.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Capital Secondary Market Awareness Program	BBA, B.Com C2C	30/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	BBA, B.Com, M.com	3	00
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	10	1	10
Presented papers	0	5	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Legal Awareness Program	NSS Self Financing Unit	2	240
International Yoga Day	NSS Self Financing Unit	2	55
Kargil Vijay Divas	NSS Self Financing Unit	2	355
Blood Donation Camp	Youth Redcross Unit	2	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LibSUIT Software	Fully	2018	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6575	1173387	477	106433	7052	1279820
Reference Books	445	110188	10	3000	455	113188
Journals	19	15241	8	8096	27	23337
CD & Video	55	490	3	0	58	490
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mrs. Sreeja Krackin Trainer	Cashless Transaction Gst	Krackin Platform	15/03/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	70	60	0	0	0	3	7	10	0
Added	0	0	0	0	0	1	0	0	0
Total	70	60	0	0	0	4	7	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1000000	1042000	150000	149106

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Management has well-defined policies for maintaining and utilizing academic and support facilities. The general maintenance and upkeep of these facilities are the responsibility of the institution. Support staff are appointed to assist in general maintenance in addition, housekeeping tasks are outsourced to a facilities Management Committee appointed by the Trust. The Office Superintendent is over-all in charge of monitoring infrastructure maintenance. Regular maintenance of computer laboratories and systems is carried on by the Program Officer. The services of the Hardware Engineer of the Trust are also available for consultation and guidance. All systems are covered under M/S Genesis Technologies, a company appointed for the same by the Management. Computer systems available in the laboratories and the Resource Center in the library are fully utilized not merely to conduct practical classes for B.Com BBA students but also to conduct Certificate courses like Microsoft Office, Tally with GST, Digital marketing etc on a regular basis. General infrastructural facilities are maintained by college support staff. The services of Trust Engineer, Electrical engineer, electricians, plumbers and gardeners are always available. Any maintenance or repair work is reported to the concerned Trust official for required action.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
PGCET Career Development	06/08/2018	150	Proedge
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	General Knowledge Academy	100	100	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bangalore University Inter Collegiate Badminton Tournament	University Level	150
Sports Day	Institutional Level	200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Since the university does not permit student unions, there is no official Students' Council. However, students are given opportunity to encourage leadership qualities and organizational skills by taking active roles in all forums and activities of the college. • Class representatives are selected on students' choice and are responsible for coordinating with faculty and communicating all important information, distribution of study material etc. • Coordinators are selected for each forum and are given responsibility of organising activities including interclass competitions, training for inter-college competitions and ensuring proper communication. • Student representatives play a major role in organising major programmes like College Day, Ethnic Day, Fresher's day and Graduation Day. • Students Sports Committee members assist in planning and executing of all sports programmes in the college, including conducting selections, interclass team competitions, Annual Athletic Day, seminars.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

No Data Entered/Not Applicable !!!

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	Organized Student Development Program for PG Students. BBA B.Com Students have been writing Papers in the Conferences.
Curriculum Development	<ul style="list-style-type: none"> • Since the institution is an affiliated, non-autonomous college, it does not have much scope for original curriculum development. However, it is constantly engaged in attempts to add value to the university prescribed curriculum. A major focus area is to enhance practical applications of theoretical concepts. This is attempted in a number of ways: <ul style="list-style-type: none"> • Business Lab initiative of Department of Commerce and Management trains students in practical applications like survey and data analysis on various topics on Finance, Marketing, Banking, Human Resource Management, General Management, Public Relations etc. • Skill Development Workshops/ Certificate courses in Filing of Income Tax Returns and GST for B.Com and BBA students, Advance Excel classes, Tally with GST, PGCET and Career Development Programs.
Examination and Evaluation	<ul style="list-style-type: none"> • The institution follows the Bangalore university Examination schedule and Bengaluru North University schedule and also has an internal system of examination and evaluation. • Internal coordinator, scrutiny question papers for internal assessment examinations. • Two internal Assessment tests conducted like university examinations but for 25 marks. • Assignments are set which are aimed at encouraging students towards self-learning-case study analysis, projects, presentations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ol style="list-style-type: none"> 1. Cashless transaction is implemented for collection of tuition fee, university fees, examination fees etc through net banking and card swiping option. 2. ESIS software provides sending messages to the parents and sending for any kind of information sharing, including attendance and academic performance)
Administration	Human Resource Management System-HRMS, Scholarship(National Scholarship/

	Backward Class Welfare/Social Welfare Department), Leave management
Finance and Accounts	Salary disbursement, Provident Fund/Professional Tax/ESI/IT Payments.
Student Admission and Support	All data of student admission is maintained in soft copy and used as required. Online admission and examination fees payment as per university systems is maintained. Attendance and Internal assessment records are maintained and communicated online.
Examination	The affiliating university has implemented e-governance in examination system in a major way. Examination fees are paid online directly by students. Internal Assessment is uploaded on university Examination portal. Absentee statement is uploaded directly on university examination portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Teaching Skills		30/09/2018	02/10/2018	18	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
ESI and EPFO	ESI and EPFO	Scholarship By ePass

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Student Development	04/05/2019	04/05/2019	04/12/2019	100

	Program				
2019	PGCET and Career Development for BBA Bcom Students	05/01/2019	05/01/2019	10/04/2019	150
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

No Data Entered/Not Applicable !!!

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices Elaborate on any two best practices as per the annexed format, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Title: Environmental Awareness **Goal:** The College is interested in the concept of the Go Green since the college has the acres of land, which is full of greenery and well-furnished buildings, hence the college has a long-standing commitment for environmental education and stewardship, and it creates environmental awareness and focuses on bringing the fellow staff and students about keeping the environment green and clean. **The Context:** The concept of 'Greening of Colleges' initiative focuses on the development of special green profiles and the integration of green issues in the college. It coordinates green issues into preparing programs. The college also tries to bring the external stakeholders as a part of the Go Green event through train-the-trainer programs for companies and supporting communities in improving their living conditions through green projects. **The Practice:** The College ensures that the college premises is kept neat, green and clean. Hence, for this many students and the faculties take up the initiative of cleaning the campus very frequently. Through the NSS Unit, college has installed waste-bin in all the floors of the campus. There are also separate bins for biodegradable and non-biodegradable waste. Through regular campaigning, the college maintains the green campus and promotes the plantation of trees. **Evidence of Success:** The College is full of trees and greenery in return where the plantation is nurtured by conducting regular campaigns to maintain the green campus, which is in practice from years. **Problems Encountered and Resources Required:** The College runs short with the effective sum of funds sometimes.

Title: Smart board teaching for some subjects. **Goal:** Smart classrooms are engaged to handle few subjects.

1. **Pedagogy:** Smart classrooms helps the students in learning effectively, along with this it also helps to upgrade and follow the new web based resource like, videos, graphs, maps, illustrations, graphs, PPT's etc. which makes the lectures more effective for the students to understand.
2. **Effectiveness:** To make the presentation effective and to ensure that it reaches each student, and to ensure that the students understand, by involving the students in the interactive sessions.
3. **Revision:** It helps the students to revise the previous lessons, and acts as the evidence for the conducted lessons for the lectures.
4. **Common platform:** It creates a common platform for the students to learn and explore things it also helps the students to gain confidence in the speech to.

Smart classrooms provide explore to the new modern methods. The audio and visuals are more attractive and more approachable. With the help of ICT, students are able to grasp the topics more easily as it provides the real time scenario to them. Teacherstry their level best to upgrade the quality of college in which ICT helps them a lot. **The Practice:** The College has a provision for the smart classes, which are currently engaged and also has an additional plan of adding few more classes. Faculties are always advised and encouraged to engage the classes through smart methods, by providing the required tools for it. **Evidence of Success:** The traditional method of Chalk and Talk holds back the percentage of students attending the classes while the modern method attracts the students, and the response form the students is very positive and effective, and the memory level of the students are quite high with this smart teaching method. **Problems Encountered and Resources Required:** Many of the students face the language problem due to the geographic regions where the students might be feeling difficult to catch few things, and Uninterrupted power supply breaks downs the flow of the teaching, but the college has the backup of power through UPS.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bgsims.org/value-added-courses.html>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To provide a comprehensive and par excellence education to young generation, to meet the ever challenging global environment successfully and to serve the society”.

Provide the weblink of the institution

<http://bgsims.org/bgsims.html>

8.Future Plans of Actions for Next Academic Year

1. Organizing Industrial Visits to BBA B.Com Students. 2. Encouraging the Students to write the National and International level Papers 3. Conducting workshops, seminars, Student Development Programs. 4. Placement Assistance for BBA, B.Com and M.Com Students. 5. Organizing Graduation Day for BBA, B.Com and M.Com Students. 6. Planning to establish Different Clubs which are going to organizing each week.